

Georgia State Board of Funeral Service Minutes
March 11, 2008

A meeting of The Georgia State Board of Funeral Service was held on March 11, 2008 at 237 Coliseum Drive, Macon, Georgia. Draper Watson, Chairman, called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Draper Watson, Chairman; Terry Daviston; Thelon Hamby; Linda Ware; Lauren McDonald; and Nancy Kennedy.

Others present were as follows: Steve Lindsey, Executive Director; Reagan Dean, Assistant Attorney General; JoAnn Lyde, Application Specialist; and Laurie Elander, Board Secretary.

Approval of Minutes:

Ms. Ware moved, Mr. Daviston seconded, and the Board approved the minutes of the February 12, 2008 meeting.

FEST001617: Metro Embalming and Removal Services of Conyers, GA cancelled the appointment for an appeal of an inspection citation.

Executive Session:

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Mr. McDonald seconded the motion. The motion was carried by Mr. Hamby, Mr. Daviston, Ms. Ware, Ms. Kennedy, Mr. McDonald and Mr. Watson. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

FEST001692: Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the application of new establishment for Good Shepard Funeral Home located in Rome, GA. Mr. Hamby further moved, Mr. Daviston seconded, and the Board made the decision to approve Anthony Edwin McGuire as Funeral Director in Full & Continuous Charge of the establishment.

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the application of K E W pending a verifiable GCIC report.

Mr. Daviston moved, Ms. Kennedy seconded, and the Board made the decision to uphold the previous decision to deny the application of Thomas Craig Griffin.

FEST001485: Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve Corey Drew Cochran as Funeral Director in Full & Continuous Charge of Jennings Oaknoll Funeral Home and Cremations Services.

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FEST001449: Ms. Kennedy moved, Mr. Daviston seconded, and the Board made the decision to approve Larry Joseph Mashburn as Funeral Director in Full & Continuous Charge of H. M. Patterson & Son Funeral Directors-Arlington Chapel located in Atlanta, GA. Mr. Hamby was not present for the discussion or the vote.

Clark Funeral Home located in Cairo, GA was unable to attend the meeting.

FEST000149: Mr. Hamby moved, Ms. Kennedy seconded, and the Board made the decision to approve Kenneth Fitzgerald Wynn as Funeral Director in Full & Continuous Charge of Greenlee's Funeral Home located in Gainesville, GA.

FEST001321: Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve Emmett Harris Graham as Funeral Director in Full & Continuous Charge of Community Funeral Home located in Blakely, GA.

Vincent R. Drummer Funeral Home, Inc. located in Vidalia, GA was unable to attend the meeting.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board made the decision to approve the application for new establishment for Sanders Funeral Home in Rome, GA, with Douglas F. Sanders as the Funeral Director in Full & Continuous Charge, pending passing an inspection. Ms. Ware abstained from the vote and Mr. Daviston was opposed to the vote.

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the following funeral establishment application for a change of name:

FEST001632: Morgan Family Funeral Home located in Metter, GA.
New Name-FEST001691: Kennedy-Morgan-Brannen Funeral Home

Applications:

Mr. Hamby moved, Ms. Kennedy seconded, and the Board voted to ratify the licenses issued since the February 12, 2008 meeting for funeral directors, embalmers, and apprentices. Applications issued and ratified by the Board were:

License Number	Name	License Type
EMB004560	Bradshaw, Makeba Cherisee	Embalmer
FD004970	Bradshaw, Makeba Cherisee	Funeral Director
FSA004839	Lowe, Guy Eugene	Funeral Service Apprentice
FSA004845	Parks, Alsie Delores	Funeral Service Apprentice
FSA004846	Bonds, Andrew Paul	Funeral Service Apprentice
FSA004847	Bennett, William Lee	Funeral Service Apprentice

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FSA004848	Beckles, Sheron Ingrid	Funeral Service Apprentice
FSA004849	Fiorelli, Michele Ellen	Funeral Service Apprentice
FSA004850	Fuller, Robin Coleman	Funeral Service Apprentice
FSA004851	Walker, Mark D	Funeral Service Apprentice
FSA004852	Ellis, Kristian LaShenna	Funeral Service Apprentice
FSA004853	Haynes, Tiffany Adele	Funeral Service Apprentice
FSA004854	Gaither, James L	Funeral Service Apprentice
FSA004855	Albritton, Karen L	Funeral Service Apprentice
FSA004856	Pearson, Carl Derrick	Funeral Service Apprentice
FSA004857	Parker, Richard Lawrence	Funeral Service Apprentice
FSA004858	Bostic, Bradley Fred	Funeral Service Apprentice

Mr. Hamby moved, Ms. Kennedy seconded, and the Board made the decision to approve the applications submitted by the following:

Aikens-Monroe, Konwello
Bane, James Nelson, Jr.
Collier, Bridget Nicole
Gaulden, William
Gillespie, Kellie Lynn
Johns, Amanda
Johnson, Jimmy James
Levett, Thaddeus
Massiah, Karon
Smith, Christopher
Millsaps, Rex Anderson, II
Posey, Walker S.
Sanders, Neil Allen

Mr. Hamby moved, Ms. Kennedy seconded, and the Board made the decision to approve the application submitted by J G B pending passing the Laws and Rules Exam.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board voted to table a decision on the application submitted by M. D.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board made the decision to approve the application submitted by V D pending correction on application.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board voted to table a decision on the application submitted by G. J.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board made the decision to deny the application submitted by Shellie Jackson.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board voted to table a decision on the application submitted by D. W. M.

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Mr. Daviston moved, Ms. Kennedy seconded, and the Board made the decision to deny the application submitted by Felix Smith. Mr. Hamby was not in the room during discussion or vote.

Attorney General Report:

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to deny the Consent Order signed by Bobby Berry, due to an error in the Consent Order. The Assistant Attorney General will correct the Consent Order for Mr. Berry's signature and the Board's approval at the next meeting.

Complaints:

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to close the following cases with no action:

FUN060100

FUN070063

FUN070067

FUN080009

FUN080081

FUN050071: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to close the case with a letter of concern.

FUN080096: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to refer to the Attorney General's office for revocation.

FUN080095: Ms. Kennedy moved, Mr. Hamby seconded, and the Board voted to refer the case to the Attorney General's office.

FUN080093: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to refer the case to Investigations.

Board Orders:

The Board approved the following orders to accept fine monies for inspection violations and settling cases:

- Miller Funeral Home, Griffin: Inspection citation of \$300.00 for failure to maintain the required minimum inventory of eight adult caskets. The inventory was deficient by three caskets.
- Pasley-Fletcher Funeral Home, Inc., Thomaston: Inspection citation of \$800.00 for failure to maintain the required minimum inventory of eight adult caskets. The inventory was deficient by eight caskets.

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- Stewart Funeral Service, Vidalia: Inspection citation of \$500.00. The funeral home was not open for inspection.

The Board also accepted fine monies on consent orders previously accepted for the following:

- Murchison Funeral Home, Inc., Vidalia: Fine by consent order of \$4,000.00 for operating as a funeral establishment from August 1, 2007 through February 11, 2008 on an expired license.
- John Howell Dixon, Jr., Vidalia: Fine by consent order of \$4,000.00 for permitting Murchison Funeral Home, Inc. to operate as a funeral establishment from August 1, 2007 through February 11, 2008 on an expired license. Mr. Dixon is the Funeral Director in Full & Continuous Charge of the establishment.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to establish the following policy:

- Licensees who have not paid fines within the 30 days allowed by law will be summoned to a hearing before the Board to discuss the matter of the fines and their failure to pay timely.

Ms. Ware voted in opposition to this policy.

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to establish the following policy:

- Funeral establishments granted a second 90-day grace period in which to operate without an approved Funeral Director in Full & Continuous Charge must be inspected during the second grace period to assure compliance with Board law and rules.

Continuing Education:

Mr. Daviston moved, Mr. Hamby seconded, and the Board voted as follows on the continuing education courses presented:

Program Provider/Sponsor	Course Title	Hours	Board Vote
Selected Independent Funeral Homes	2008 Group Meetings Outline	5.25	Approved
Selected Independent Funeral Homes	2008 Under Forty Seminar	6.5	Approved
Gupton-Jones College of Funeral Service	Final Embalming Jeopardy	1	Approved
Gupton-Jones College of Funeral Service	Grief Counseling	1	Approved

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Gupton-Jones College of Funeral Service	Wiping Stress Away in Funeral Service: Successful Stress Management	1	Approved
Gupton-Jones College of Funeral Service	Mass Fatalities Management in a Pandemic	2	Approved
Gupton-Jones College of Funeral Service	Pathology	1.5	Approved
Gupton-Jones College of Funeral Service	Clergy/Funeral Director Relations: Developing a Winning Team	1.5	Approved
Gupton-Jones College of Funeral Service	Effective Communication Skills for Funeral Professionals	1	Approved
Gupton-Jones College of Funeral Service	Restorative Art "But I'm Not An Artist"	1	Approved
Academy of Graduate Embalmers of GA, Inc.	AGEG 2008 Clinic	10	Approved
National Funeral Directors Association	Certified Preplanning Consultant	16	Approved
National Funeral Directors Association	Operating in a changing environment: Death knell for formaldehyde	1	Approved
National Funeral Directors Association	Preneed Ethics in Demanding Times	2	Approved
National Funeral Directors Association	2008 FTC Funeral Rule Compliance	2	Approved
360 training	Business Writing	3	Approved
360 training	Formaldehyde and Needle Stick Safety	2	Approved
360 training	Hazard Communication	2	Approved
360 training	Wills and Trusts	2	Approved
360 training	Dealing with Grief	1	Approved
Dodge Institute for Advanced Mortuary Studies	The 2008 Dodge Seminars - New Orleans	19	Approved
100% Education by McKissock	Ethics for Funeral Service Professionals	2	Approved
100% Education by McKissock	Bloodborne Pathogens & Needlestick Safety	2	Approved
100% Education by McKissock	Funeral Practices Past and Present	2	Approved
100% Education by McKissock	OSHA and The Funeral Director	3	Approved
100% Education by McKissock	Professionalism for the Funeral Industry	3	Approved

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100% Education by McKissock	The FTC Funeral Rule	3	Approved
100% Education by McKissock	Formaldehyde Monitoring and the OSHA Standard	4	Approved
100% Education by McKissock	Crisis: The Role of Funeral Directors	3	Approved
100% Education by McKissock	Marketing for the Funeral Director	3	Approved
Practicum Strategies	The Vanguard of Competition	6	Denied
Practicum Strategies	Grief 101 for Funeral Directors	4	Denied
Practicum Strategies	Sacred/Sensitive... and Sane	4	Denied
Practicum Strategies	Investment Management for the Funeral Director	4	Denied
Practicum Strategies	Computers A-Z for the Funeral Home	4	Denied
Practicum Strategies	Power Communications for Fuenral Professionals	4	Denied
Practicum Strategies	Marketing 101 for Funeral Directors	4	Denied
Practicum Strategies	Intermediate Marketing for Funeral Directors	10	Denied

Other Business:

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to approve the following for a 90-day grace period:

1st 90-day grace period:

FEST001222: Horis A. Ward-Tara Chapel located in Jonesboro, GA.

FEST001674: Vincent R. Drummer Funeral Home, Inc. located in Vidalia, GA.

2nd 90-day grace period:

FEST001501: J. L. Litman Memorial Funeral Service located in Albany, GA.

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to approve the application for renewal for Jacqueline Winns.

Ms. Ware moved, Mr. Daviston seconded, and the Board voted to approve the application for renewal for W L C, pending receipt of Certification of completion of continuing education.

The Board reviewed the letter from Jerry C. Bridges, Jr. in reference Bridges Funeral Home and Crematory located in Gray, GA.

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to change the scheduled board meeting in April to April 15, 2008.

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There being no further business, the meeting adjourned at 2:40 p.m.

Minutes were approved at the April 15, 2008 meeting